

WEST HAVEN SMALL BUSINESS ASSISTANCE INFORMATION

The City of West Haven has partnered with the Community Economic Development Fund and the Connecticut Small Business Development Center, along with the West Haven Community Development Administration to provide assistance to small businesses in the city.

Whether you need business plan writing assistance, new signage or facades, start-up funding or non-bankable loans, these organizations are available to help you.

Don't miss the opportunity to strengthen your business skills this spring at the **CEDF Small Business Institute**. When you strengthen your skills, you strengthen your business.

The **Community Economic Development Fund (CEDF) Small Business Institute** is currently taking registrations for spring courses, which will be held in locations around the State. **MERG** members receive a CEDF discount.

"Tax Related Issues for Small Business"- Every business owner needs to know the tax issues associated with owning a small business in Connecticut. Learn about the different kinds of taxes affecting your business and about your filing responsibilities and deadlines. Our certified CPA instructors will help you understand your reporting and compliance responsibilities and answer questions about payroll taxes, sales tax and personal property tax.

"Understanding Business Finances to Maximize Your Profit"- Learn how to keep the necessary records for your small business and how to set up functional record keeping systems. Discussion will include understanding financial statements, making income projections and different accounting methods that work best for your business.

"Introduction to QuickBooks"- Please note that the **prerequisite** to this class is the successful completion of "Understanding Business Finances". Participants will receive hands-on instruction in a small group setting. The class fee includes a copy of QuickBooks 2008 software. Please be aware that demand for this workshop is high and registrations are accepted on a first come, first serve basis.

To register for classes or for additional information, please contact: Rina Bakalar, Institute Director at r.bakalar@cedf.com or 203-235-2333 ext. 2040 or Scott Arnold at s.arnold@cedf.com or 203-235-2333 ext. 2020 or visit the CEDF website www.cedf.com to download course information and registration forms.

For business plan writing and revising assistance, please contact: Ken Kollmeyer, Business Development Specialist at kollmeyerkes@ccsu.edu or 203-392-5196 or visit the SBDC website www.ccsu.edu/sbdc for more information on their services.

For more information and updates from the City of West Haven, please contact: Ashley McClellan, Special Projects Coordinator at mcclellan@westhaven-ct.gov or at 203-937-3580 x3012.

Visit www.discoverwesthaven.com for more economic development information.